



# Annual General Meeting

Sunday, December 9, 2007

Oakville Galleries at Gairloch Gardens, 1306 Lakeshore Road East, Oakville, Ontario

**Attendees:** *Board* - Ann Vallentyne, Tag Watson (AGM Chair), Adrianna Ficzero (Ex-officio and Member), Rosanne Caruso (Ex-officio and Member) *Members* - Darlene Brown, Carol Desoeur  
**By Proxy:** *Board* - Bill Chambers, Suzy Godefroy, Abigail Richardson, Molly Ann Schwarcz, Mark Woodruff *Members* - Paul Eck, Jean Grieve, Sally Jackson, Carlene Mercer, William Mercer, John Muldoon Robert Redhead, Vernon Turner

## MINUTES

### 1. Call to Order

Meeting was called to order at 2.15 p.m. It was noted that a quorum did exist and therefore business could be conducted.

### 2. Minutes of previous AGM (February 7, 2007)

Minutes were circulated and Chair asked for motion to approve.

Moved: A. Vallentyne  
Seconded: R. Caruso  
CARRIED

### 3. Business arising from Minutes

It was determined there was no business arising.

### 4. President's Report - Tag Watson

T. Watson explained changes made to By-Laws. One further change to set the upper limit on board membership from 12 to 13 was made from the floor. The President asked for a motion to adopt the new By-laws with the additional change.

Moved: R. Caruso  
Seconded: A. Vallentyne  
CARRIED

### 5. Treasurer's Report - Mark Woodruff

Audited Financial Statements - September 30, 2007

The financial statements were presented by T. Watson and R. Caruso. An error was noted in the auditor's Revenue Schedule presentation; hence no request for adoption was made at this time. Rather, R. Caruso to advise auditors to correct the error. Corrected statements will be forwarded to all Attendees for online approval.

#### - Acceptance of Criminisi+Co. as auditors

R. Caruso proposed that, should an audit be required, Criminisi+Co. be appointed auditors.

Moved: R. Caruso  
Seconded: D. Brown  
CARRIED

### 6. Executive Director's Report - Rosanne Caruso

R. Caruso presented her report for the year (copy attached as part of these Minutes)

Continued.../2

7. **Institute Program Director's Report** -*Adrianna Ficzero*

A. Ficzero presented her report (copy attached as part of these Minutes) and further reported the 2008 Summer Institute will take place August 4 to 17 at Appleby College.

There was a motion to adopt both reports

Moved: R. Caruso  
Seconded: D. Brown  
CARRIED

8. **Approval of Slate of Directors for 2007-2008**

The Chair asked for a motion to approve the slate as proposed (copy of slate attached as part of these Minutes).

Moved: A. Ficzero  
Seconded: A. Vallentyne  
CARRIED

9. **New Business**

C. Desoeur volunteered her services as a Director. She will forward a letter so stating.

10. **Adjournment**

Chair asked for a motion to adjourn the meeting.

Moved: A. Ficzero  
Seconded: D. Brown  
CARRIED

Monday, December 11, 2007

Email was sent to all Attendees as follows:

“The attached statements have been corrected by the auditors thusly:

On the 6<sup>th</sup> page of the document under Institute, Corporate Donations, you will note that xxxxx xxxxx in 2007 and 2006 respectively have been replaced with \$5,000 \$4,900 respectively. The totals remain the same and the remainder of the document remains unchanged. Both the Treasurer and the President have reviewed the document and agree that it can now be adopted.

Therefore, the following motion has today been put forward....

**Motion:**

**That the Audited Financial Statements – September 30, 2007, duly corrected and re-submitted by the auditors on Monday, December 10, 2007, be approved and adopted.**

Moved: A. Ficzero  
Seconded: R. Caruso ”

All voted in favour and the motion was carried.